

SOUTH ORANGE VILLAGE
Municipal Offices
76 South Orange Ave
Suite 302
South Orange
Essex County
New Jersey 07079

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BOARD OF TRUSTEES REGULAR BOARD MEETING MINUTES

Monday, September 12, 2022 - 7:00 PM

(In-Person/Hybrid Meeting)

South Orange Performing Arts Center

1 SOPAC Way - Main Stage

South Orange, New Jersey 07079

Virtual Webex Meeting

To access information on how to use WebEx to join the meeting, please click on the following link: <https://www.southorange.org/800/WebEx-FAQs>

ORDER OF BUSINESS

1. Call Meeting to Order

Village President Collum called the meeting to order at approximately 7pm.

2. Roll Call

Village President Collum
Trustee Brown
Trustee Coalier
Trustee Haskins
Trustee Hartshorn Hilton
Trustee Jones
Trustee Zuckerman
Ms. Doran, Acting Village Administrator
Mr. Rother, Village Counsel
Mr. Otis, Village Counsel
Ms. Davis, Village Clerk

3. Meeting Notice Statement

Village Clerk Davis read the following statement:

In accordance with the Open Public Meeting Act of the State of New Jersey, adequate notice of this meeting has been provided to the official newspapers of the Village, posted on the Village's website and filed in the Office of the Village Clerk indicating that this meeting is being held in-person and through hybrid communication via Cisco WebEx video conferencing. During a remote meeting, participants, including members of the public may be muted by the host. However, there will be an opportunity for them to participate and speak during the public portion of the meeting



where participants will be unmuted at their request. Official action may be taken.

4. **Announcements**

President Collum read the following announcements:

A. **Importance of continuing to follow the COVID-19 Emergency Precautions**

We continue to monitor the COVID-19 pandemic situation in South Orange and work closely with the state and county health departments to track cases and coordinate vaccinations and testing.

You can find this and more information by visiting the southorange.org website's COVID-19 information page, calling your primary care doctor or visiting essexCovid.org

B. **South Orange Downtown**

Farmers Market: The South Orange Farmers Market continues every Wednesday from 2-7pm with 15 full season vendors and 15 part-season vendors. Join us weekly to get your fresh fruits, vegetables, meats, nuts, jams, baked goods and so much more.

C. **Department of Engineering - Roads and Crosswalks Striping Initiative**

A significant roads and crosswalk re-striping initiative is scheduled to begin during the last week of September and continue through October. The work will occur during overnight hours to minimize traffic disruption and to accelerate the timetable. Our goal is to improve pedestrian safety throughout the Village and we ask for the community's patience as we work toward safer roadways for all.

5. **Resolution for Separate Action**

A. Remarks from outgoing Member of the Board of Trustees - Bob Zuckerman

Trustee Zuckerman stated it was a pleasure working with the Village President, Board of Trustees, and Village Staff and serving the South Orange Community. He thanked everyone that attended his reception and stated he will definitely miss South Orange.

B. Remarks from Board of Trustees

All the Trustees and the Village President shared kind words of their



time working with Trustee Zuckerman who will be missed by all.

- C. 2022-216 RESOLUTION APPOINTING STEPHEN SCHNALL TO THE BOARD OF TRUSTEES TO FILL A VACANCY AS PROVIDED IN ARTICLE 2.4 OF THE CHARTER OF THE TOWNSHIP OF SOUTH ORANGE VILLAGE

Trustee Brown moved to approve Resolution 2022-216, seconded by Trustee Hilton.

Roll Call Vote:

Trustee Brown	Yes
Trustee Coalier	Yes
Trustee Haskins	Yes
Trustee Hilton	Yes
Trustee Jones	Yes

Motion carried.

6. Proclamation

- A. Proclamation in Honor and Recognition of the Honorable Clarence Barry-Austin

President Collum read the Proclamation that expressed the appreciation and gratitude of the Honorable Clarence Barry-Austin for his professional leadership throughout the many years he served in the south Orange Municipal Court. Judge Barry-Austin was very grateful I receiving the proclamation and thanked the Village President, Board of Trustees and the entire staff at the Maplewood-South Orange Court.

7. Presentation

- A. Welcome SOPAC's New Executive Director, Stephen Beaudoin
Former Village President Douglas Newman introduced Stephen Beaudoin the new Executive Director of SOPAC. Mr. Beaudoin said he is very exciting to be working with the SOPAC staff and Board. He also stated that this is a special place and looking forward to work with the community.
- B. Accessory Dwelling Units – by Topology

Justin Cutroneo of Topology (Village Planners) presentation of the Accessory Dwelling Units (ADU) included the following:

- Context – Breakdown of Definitions, the process, local precedents



- Review of the Proposed Ordinance
- Frequently Asked Questions as it relates to ADU

In response to board questions, Mr. Cutroneo discussed the issue of affordable housing, parking requirements, impervious lot coverage, rental registration and other committee boards that have reviewed the proposed ADU. Trustees Haskins requested the ADU be presented to the Environmental Commission. Trustee Jones suggested the Environmental Commission attend the upcoming Planning & Economic Development meeting and Mr. Cutroneo will go through the presentation at that meeting.

8. Public Comment

Village President opened the meeting for public comment:

The following South Orange residents made comments regarding the removal of trees from Grove Park: Debra Adler, Petra Chu, Bob Adler and David Kraiker. They would like the board to consider their proposal previously sent for restoring Grove Park listing numerous suggestions including hiring a drainage engineer, hiring experienced park designer and creating a sign to be placed in the park that outlines the proposed improvements.

Bill Perlman resident of South Orange asked if there were in new considerations for making pickle ball courts instead of tennis courts.

In response to the comments regarding Grove Park improvements, President Collum thanked all the members for coming out. She stated the board did receive their memo and discussed a meeting she had with the Trustees and Village staffers to address some of the items of the memo that could be handled immediately and some items that would need to go into next year's capital budget. President Collum also spoke with Maureen Gammon President of the Montrose Historic District in regards to developing a working group in November to go through the memo and brainstorm some of the proposed ideas.

In response to the comment pertaining to pickle ball courts, President Collum explained the Mr. Travers Director of Recreation has been given direction to see if there is a blended option that would allow for pickle ball court during the spring season and the paddle ball court during the winter season. Currently, there is no proposal but by the next meeting she is hoping to have an update.



9. Approval of Minutes

A. The Village Clerk is requesting the Board's approval of the minutes for the following meetings:

- Regular meeting held on August 22, 2022 (Trustee Hilton is ineligible to vote)

Trustee Brown moved to approve the minutes of July 25, 2022, seconded by Trustee Jones.

Roll Call Vote:

Trustee Brown	Yes
Trustee Coalier	Yes
Trustee Haskins	Yes
Trustee Hilton	Abstained
Trustee Jones	Yes
Trustee Schnall	Abstained

Motion carried.

10. Ordinances for First Reading

A. 2022-25 AN ORDINANCE OF THE TOWNSHIP OF SOUTH ORANGE VILLAGE IN ESSEX COUNTY, NEW JERSEY AMENDING VILLAGE CODE CHAPTER 185 TO PERMIT ACCESSORY DWELLING UNITS AS PROVIDED HEREIN

Trustee Jones moved to adopt Ordinance 2022-25 for first reading, seconded by Trustee Brown.

Roll Call Vote:

Trustee Brown	Yes
Trustee Coalier	Yes
Trustee Haskins	No
Trustee Hilton	Yes
Trustee Jones	Yes
Trustee Schnall	Yes

Motion carried.

B. 2022-26 ORDINANCE ADOPTING FIRST AMENDMENT TO THE CENTRAL BUSINESS DISTRICT REDEVELOPMENT PLAN

Trustee Schnall moved to adopt Ordinance 2022-26 for first reading,



seconded by Trustee Jones.

Roll Call Vote:

Trustee Brown	Yes
Trustee Coalier	Yes
Trustee Haskins	Yes
Trustee Hilton	Yes
Trustee Jones	Yes
Trustee Schnall	Yes
Motion carried.	

Trustee Jones moved that the Public Hearing for Ordinance #2022-25 and Ordinance #2022-26 shall be at the Board of Trustees Meeting on Monday, October 10, 2022 beginning at 7:00 PM. On that dates, the Board may take further action. The Village Clerk is directed to see that the Ordinances are published in the Official Newspaper and posted in an open place in the Municipal Offices. The motion was seconded by Trustee Schnall. All members were in favor and none opposed.

11. Resolutions for Consent Agenda

- A. 2022-217 RESOLUTION AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT TO PHOENIX ADVISORS FOR ADVISORY SERVICES RELATED TO THE SOUTH ORANGE WATER UTILITY
- B. 2022-218 RESOLUTION AUTHORIZING DISPOSAL OF VILLAGE VEHICLES AND EQUIPMENT NO LONGER NEEDED FOR PUBLIC USE
- C. 2022-219 RESOLUTION OF THE TOWNSHIP OF SOUTH ORANGE VILLAGE, IN THE COUNTY OF ESSEX, NEW JERSEY, DETERMINING THE FORM AND OTHER DETAILS OF ITS "NOTE RELATING TO THE WATER BANK CONSTRUCTION FINANCING PROGRAM OF THE NEW JERSEY INFRASTRUCTURE BANK" TO BE ISSUED IN THE AGGREGATE PRINCIPAL AMOUNT OF NOT TO EXCEED \$1,890,000 IN CONNECTION WITH THE VILLAGE'S ALLOCABLE SHARE OF CAPITAL IMPROVEMENT PROJECTS TO BE UNDERTAKEN BY THE JOINT MEETING OF ESSEX AND UNION COUNTIES, PROVIDING FOR THE ISSUANCE AND SALE OF SUCH NOTE TO THE NEW JERSEY INFRASTRUCTURE BANK AND AUTHORIZING THE EXECUTION AND DELIVERY OF SUCH NOTE BY THE VILLAGE IN FAVOR OF THE NEW JERSEY INFRASTRUCTURE BANK, ALL PURSUANT TO THE NEW JERSEY INFRASTRUCTURE BANK WATER BANK CONSTRUCTION



FINANCING PROGRAM

- D. 2022-220 RESOLUTION EXTENDING DATE TO AWARD CONTRACT FOR ARCHITECTURAL CONSULTING SERVICES ASSOCIATED WITH PHASE 2, PHASE 3 AND PHASE 4 OF THE RENOVATION, REPAIR AND IMPROVEMENT OF THE SOUTH ORANGE MUNICIPAL LIBRARY COMPLEX
- E. 2022-221 RESOLUTION AUTHORIZING EXTENSION OF THE CONTRACT TO JAY SHAPIRO & ASSOCIATES, INC., LLC FOR CONSTRUCTION MANAGER SERVICES FOR THE IMPROVEMENTS TO THE BAIRD PROJECT IN AN AMOUNT NOT TO EXCEED \$87,000.00
- F. 2022-222 RESOLUTIONS AUTHORIZING THE AWARD OF CONTRACT BY NJ STATE CONTRACT T2989 To JCT SOLUTIONS, FOR THE WIRING OF FIBER IN THE BAIRD CENTER IN THE AMOUNT NOT TO EXCEED \$134,950.00
- G. 2022-223 RESOLUTION CERTIFYING THE BOARD OF TRUSTEES' RECEIPT AND REVIEW OF THE 2021 ANNUAL AUDIT REPORT
- H. 2022-224 RESOLUTION ACCEPTING THE CORRECTIVE ACTION PLAN FOR THE 2021 ANNUAL AUDIT REPORT
- I. 2022-225 RESOLUTION SETTING SALARY FOR JOE FOLIGNO AT \$95,000 ANNUALLY IN HIS CAPACITY AS SUPERVISOR/ACTING DIRECTOR OF PUBLIC WORKS
- J. 2022-226 RESOLUTION AUTHORIZING THE EXECUTION OF A LEASE WITH VILLAGE MEWS ASSOCIATION, INC. **(Voted on by Separate Action)**
- K. 2022-227 RESOLUTION AUTHORIZING CHANGE ORDER #21 - FOR FRANKOSKI CONSTRUCTION COMPANY for ADDITIONAL LABOR, MATERIALS AND/OR EQUIPMENT TO PROVIDE ADDITIONAL STEEL SUPPORT FOR MOVEABLE PARTITIONS IN GALLERY AREA NOT TO EXCEED \$23,857.98 TO THE ORIGINAL CONTRACT
- L. 2022-228 RESOLUTION AUTHORIZING CHANGE ORDER #22 - FOR FRANKOSKI CONSTRUCTION COMPANY for ADDITIONAL LABOR, MATERIALS AND/OR EQUIPMENT TO PROVIDE ADDITIONAL FIRE ALARM DEVICES TO PROVIDE A COMPLETE SYSTEM MEETING ALL CODE REQUIREMENTS NOT TO EXCEED \$11,344.68 TO THE ORIGINAL CONTRACT AMOUNT
- M. 2022-229 RESOLUTION REJECTING PROPOSAL RECEIVED FOR THE FARRELL FIELD TENNIS COURT IMPROVEMENTS AND AUTHORIZING THE RE-ADVERTISEMENT OF THE BID
- N. 2022-230 RESOLUTION APPOINTING TRUSTEE MEMBERS TO THE



STANDING COMMITTEES OF THE BOARD OF TRUSTEES PURSUANT TO
CHAPTER 3, §3-9, OF THE CODE OF THE TOWNSHIP OF SOUTH ORANGE
VILLAGE

- O. 2022-231 RESOLUTION APPOINTING TWO LIAISONS AND ONE
ALTERNATE LIAISON TO THE SOUTH ORANGE/MAPLEWOOD BOARD OF
EDUCATION LIAISON COMMITTEE
- P. 2022-232 RESOLUTION APPOINTING A TRUSTEE LIAISON TO THE SOUTH
ORANGE PERFORMING ARTS CENTER
- Q. 2022-233 RESOLUTION APPOINTING TRUSTEE MEMBERS TO THE
TOWNSHIP OF SOUTH ORANGE BOARD OF HEALTH
- R. 2022-234 RESOLUTION APPOINTING A TRUSTEE AS THE CLASS III MEMBER
TO THE SOUTH ORANGE PLANNING BOARD
- S. 2022-235 RESOLUTION APPOINTING A TRUSTEE LIAISON AND ONE
ALTERNATE TRUSTEE LIAISON TO THE SOUTH ORANGE PARKING
AUTHORITY
- T. 2022-236 RESOLUTION APPOINTING A TRUSTEE LIAISON AND ALTERNATE
LIAISON TO THE SOUTH ORANGE COMMUNITY BOARD
- U. 2022-237 RESOLUTION APPOINTING A TRUSTEE LIAISON TO THE SOUTH
ORANGE DESIGN REVIEW BOARD
- V. 2022-238 RESOLUTION APPOINTING THE VILLAGE PRESIDENT, TRUSTEE
LIAISON AND ALTERNATE LIAISON TO THE DEVELOPMENT COMMITTEE
- W. 2022-239 RESOLUTION OF THE TOWNSHIP OF SOUTH ORANGE VILLAGE,
IN THE COUNTY OF ESSEX, NEW JERSEY, DETERMINING THE FORM AND
OTHER DETAILS OF ONE OR MORE NOTES RELATING TO THE
CONSTRUCTION FINANCING LOAN PROGRAM OF THE NEW JERSEY
INFRASTRUCTURE BANK, TO BE ISSUED IN THE AGGREGATE PRINCIPAL
AMOUNT OF UP TO \$3,000,000, PROVIDING FOR THE ISSUANCE AND
SALE OF SUCH NOTES TO THE NEW JERSEY INFRASTRUCTURE BANK, AND
AUTHORIZING THE EXECUTION AND DELIVERY OF SUCH NOTES BY THE
VILLAGE IN FAVOR OF THE NEW JERSEY INFRASTRUCTURE BANK, ALL
PURSUANT TO THE NEW JERSEY INFRASTRUCTURE BANK CONSTRUCTION
FINANCING LOAN PROGRAM
- X. 2022-240 RESOLUTION OF THE TOWNSHIP OF SOUTH ORANGE VILLAGE,
COUNTY OF ESSEX, NEW JERSEY CONSENTING TO THE TRANSFER OF
OWNERSHIP INTERESTS IN VALLEY STREET SOUTH ORANGE URBAN
RENEWAL, LLC, THE DESIGNATED REDEVELOPER OF CERTAIN PROPERTY
WITHIN THE VILLAGE IDENTIFIED AS BLOCK 2302, LOTS 1, 2, 3, 13 AND



14 ON THE VILLAGE'S OFFICIAL TAX MAPS

- Y. 2022-241 RESOLUTION AWARDED CONTRACT TO CROSSROADS PAVING FOR IMPROVEMENTS TO MAYHEW COURT (TROPICAL STORM IDA REPAIRS CONTRACT #3)
- Z. 2022-242 RESOLUTION AUTHORIZING AGREEMENT, ON NON-FAIR AND OPEN BASIS, BY AND BETWEEN TOWNSHIP OF SOUTH ORANGE VILLAGE AND JOE RIDER TO SERVE AS A INTERN TO UPDATE THE ENVIRONMENTAL RESOURCE INVENTORY
- AA. 2022-243 RESOLUTION APPOINTING SUSIE ADAMSON AS A REGULAR MEMBER TO THE SOUTH ORANGE ZONING BOARD OF ADJUSTMENT
- BB. 2022-244 RESOLUTION AUTHORIZING THE HIRING OF NINE (9) FIREFIGHTER/EMTs IN THE SOUTH ORANGE DEPARTMENT OF PUBLIC SAFETY/FIRE DEPARTMENT UNDER THE OPERATION OF THE SOUTH ESSEX FIRE DEPARTMENT

Trustee Hilton moved to approve Resolutions 2022-217 through 2022-225 and 2022-227 through 2022-244, seconded by Trustee Haskins.

Roll Call Vote:

Trustee Brown	Yes
Trustee Coalier	Yes
Trustee Haskins	Yes
Trustee Hilton	Yes
Trustee Jones	Yes
Trustee Schnall	Abstained

Motion carried.

President Collum recused from the following Resolution that was voted on by separate action:

2022-226 RESOLUTION AUTHORIZING THE EXECUTION OF A LEASE WITH VILLAGE MEWS ASSOCIATION, INC.

Trustee Haskins moved to approve Resolution 2022-226, seconded by Trustee Brown.

Roll Call Vote:

Trustee Brown	Yes
Trustee Coalier	Yes
Trustee Haskins	Yes
Trustee Hilton	Yes
Trustee Jones	Yes
Trustee Schnall	Abstained



Motion carried.

12. Village President Appointment

President Collum made the following appointments to the South Orange Library Board of Trustees, Emergency Management Coordinators, Water Utility Task Force and the South Orange Planning Board.

- A. 2022-VP02 VILLAGE PRESIDENT'S APPOINTMENT OF LORA TAZWELL AS A REGULAR TRUSTEE MEMBER TO THE SOUTH ORANGE LIBRARY BOARD
- B. 2022-VP03 VILLAGE PRESIDENT'S DESIGNATION OF THE EMERGENCY MANAGEMENT COORDINATOR AND DEPUTY EMERGENCY MANAGEMENT COORDINATORS FOR THE TOWNSHIP OF SOUTH ORAGNE VILLAGE
- C. 2022-VP04 VILLAGE PRESIDENT'S APPOINTMENT RESOLUTION DESIGNATING MEMBERS OF A WATER UTILITY TASK FORCE
- D. 2022-VP05 VILLAGE PRESIDENT'S APPOINTMENT OF LILLIAN HARRIS AS A CLASS IV ALTERNATE #2 MEMBER TO THE SOUTH ORANGE PLANNING BOARD

13. Alcohol Beverage Control Board

- A. Trustee Hilton moved to recess the meeting of the Board of Trustees and convene as the Alcohol Beverage Control Board, seconded by Trustee Jones. All members were in favor and none opposed.

Roll Call:

Board Member Brown
Board Member Coallier
Board Member Haskins
Board Member Hartshorn Hilton
Board Member Jones
Board Member Schnall
Board President Collum

2022-245 RESOLUTION AMENDING RESOLUTION 2022-155
WITHDRAWING THE RENEWAL OF THE LIQUOR LICENSE OF EDEN CAFÉ
& DINER UNTIL AUTHORIZATION FROM THE STATE OF NEW JERSEY
DIVISION OF ALCOHOLIC BEVERAGE CONTROL PERMITTING LOCAL
APPROVAL

Trustee Brown moved to approve Resolution 2022-245, seconded by



Trustee Haskins.

Roll Call Vote:

Trustee Brown	Yes
Trustee Coalier	Yes
Trustee Haskins	Yes
Trustee Hilton	Yes
Trustee Jones	Yes
Trustee Schnall	Abstained
Motion carried.	

There being no further discussion, Trustee Hilton moved to adjourn as the Alcohol Beverage Control Board to reconvene as the Board of Trustees, seconded by Trustee Jones. All members were in favor.

Reconvened as Board of Trustees and all members are still present

14. Approval of Bills

- A. Trustee Hartshorn Hilton, Chair of the Finance and Capital Projects Committee presents the Bills List audited by the Village Treasurer dated September 12, 2022. The Board of Trustees has been provided with a copy of the Bills List prior to the meeting for examination.

2022-246 RESOLUTION AUTHORIZING PAYMENT OF BILLS AND THE ISSUANCE OF CHECKS FOR THE PERIOD THROUGH SEPTEMBER 12, 2022 IN THE TOTAL AMOUNT OF \$2,822,367.33

Trustee Hilton moved to approve Resolution 2022-246, seconded by Trustee Brown.

Roll Call Vote:

Trustee Brown	Yes
Trustee Coalier	Yes
Trustee Haskins	Yes
Trustee Hilton	Yes
Trustee Jones	Yes
Trustee Schnall	Abstained
Motion carried.	

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15. Village President Report

President Collum deferred her report to the next meeting.



16. Village Administrator Report

There was no report.

17. Village Counsel Report

There was no report.

18. Trustee Reports

- A. Trustee Brown – The Community Pool was closed on Labor Day and thanked all the staff. Flag football will begin this month. The Recreation Department is working on the 2023 budget with the exciting reopening of the Baird Center. September 18th at 3pm Meadowland Conservancy at the Skate House, Community Day on October 2nd at 1pm, Seton Village Food Truck festival on October 15th from 3pm to 10pm and the Corn Horn event will be held on October 30th at 3pm in Meadowlands Park.
- B. Trustee Coalier - There was no report.
- C. Trustee Haskins - There was no report.
- D. **Trustee Hartshorn Hilton**
 - Library Update – They are currently reviewing 13 Architect proposal to be awarded soon. Trustee Hilton announced September is National Library Card Month and the South Orange Library will be waiving the late fee fines.
- E. Trustee Jones – The Community Day is scheduled for October 2nd from 1pm to 3pm and asking organizations to please RSVP by September 16th. There will be a 2pm meet and greet for new comers. This Thursday at SOPAC Rhapsody in Color opening reception at 5pm
- F. Trustee Schnall stated it is good to be back and excited to be working with the board again. Also mentioned it was a pleasure working with former Trustee Zuckerman in the past as well as appreciating their friendship.

19. Public Comment

Village President opened meeting for public comment:
There were no questions or comments from the public.

20. New Business

There was no new business.



21. **Resolution to go into Executive Session** – The was Executive Session was cancelled.

22. **Adjournment**

There being no further discussion, President Collum adjourned the meeting at approximately 10:20 pm.

***These minutes are a summary and the actual statements can be found on the video located on the Village's website at the following link:**

<https://southorangenetwpnj.civicclerk.com/Web/Player.aspx?id=667&key=-1&mod=-1&mk=-1&nov=0>

ATTEST:

TOWNSHIP OF SOUTHORANGEVILLAGE


Ojetti E. Davis, Village Clerk


Sheena C. Collum, Village President