

SOUTH ORANGE VILLAGE
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FINANCE AND CAPITAL PROJECTS COMMITTEE MEETING MEETING MINUTES

Thursday, July 21, 2022 - 10:00 AM
Virtual Webex Meeting

Call to Order and Roll Call

Trustee Hartshorn Hilton
Trustee Haskins
Trustee Zuckerman
Julie Doran, Acting Village Administrator
Ellen Malgieri, Tax Assessor
Irma Weir, Tax Collector
Chris Battaglia, Village CFO
Greg Bock, Village Treasurer- Absent
Howard Levison, Water Administrator
Joycelyn White, Recording Secretary

Approval of Minutes

Regular meeting held on June 16, 2022

The meeting minutes for June 16, 2022 were approved by all members present.

Public Comment

Chair opens the meeting for public comment

There were no public comments.

New Business

Revaluation Funding

Ms. Malgieri discussed the RFP process in partnership with Maplewood. The RFP will be posted in the upcoming days and will be due August 31, 2022 and anticipates the RFP award by the end of September. Public relations regarding the revaluation to begin in the fall. The committee discussed the funding that will be used to award the project and the special funding ordinance.



Water Usage Concern

Mr. Levison detailed the water usage concerns and stated that this concern will not affect the water budget. Trustee Haskins encouraged the residents to conserve as much as possible. The committee discussed how water is purchased from NJAmerican Water.

Library Project Update

Ms. Doran discussed an error made in the project budget and it was short by about \$30,000. Prior to Mr. Loehner's departure was decided that the village (administration) will be paying for the cleaning and Verizon services as reimbursement.

5 Year Capital Plan

The committee discussed creating a five-year capital budget. In response to Mrs. Maini, Trustee Hartshorn Hilton detailed the light upgrades at New Waterlands park. In regards to resident concerns due to the lights being left on when there are no events scheduled for the park, the solution would be to turn the lights off at night. Included in the five-year capital budget, the committee discussed the Open Space Trust Fund. In response to Trustee Hartshorn Hilton, Mr. Battaglia stated that there is a formal list for the trust fund. Mr. Doran will work on a formal list for review. Mr. Levison discussed the lead water replacement plans and budgetary needs. The total project is estimated at seven million dollars over ten years. This includes all components of the project. To clarify, Mr. Levison further explained that this figure is an educated guess and based on the projections of lead lines found. The committee discussed identifying lead lines and special tax assessments.

Old Business

Operating & Capital FY'22 Budget

Trustee Haskins highlighted historic line items in the capital budget. In response to Trustee Hartshorn Hilton, the committee discussed the I.T. budget line and would like the I.T. Manager to further explain various contracts. Mr. Battaglia discussed related accounts related to I.T. software maintenance and repair. In response to Trustee Zuckerman, Mr. Battaglia explained what a certified budget is and stated that the village's certified budget can be published once the state budget is adopted.

Lead Water Line Replacement Plans



The Lead Water Line Replacement Plan was discussed in conjunction with the 5-year Capital Plan under new business.

Department Updates

- **Finance Department**
- **Tax Collector**
- **Water Department**
- **Tax Assessor/QPA**

Due to the discussion at length regarding the 5-year capital plan, department reports will be made at the next meeting.

Public Comments

Chair opens the meeting for public comment

There was no public comment.

Next Meeting Date

August 18, 2022; 10 AM

Adjournment

The meeting was adjourned at 11:46 AM.

Respectfully submitted, Joycelyn White, Recording Secretary