

**SOUTH ORANGE VILLAGE**  
**Municipal Offices**  
76 South Orange Ave  
Suite 302  
South Orange  
Essex County  
New Jersey 07079

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## **BOARD OF TRUSTEES REGULAR BOARD MEETING MINUTES**

Monday, May 23, 2022 - 7:00 PM

Virtual Webex Meeting

To access information on how to use WebEx to join the meeting, please click on the following link: <https://www.southorange.org/800/WebEx-FAQs>

### **ORDER OF BUSINESS**

**1. Call Meeting to Order**

- 2. Roll Call**
- Village President Collum
  - Trustee Brown
  - Trustee Coallier
  - Trustee Haskins
  - Trustee Hartshorn Hilton
  - Trustee Jones - Absent
  - Trustee Zuckerman
  - Mr. Loehner, Village Administrator
  - Ms. Doran, Deputy Village Administrator
  - Mr. Rother, Village Counsel
  - Mr. Otis, Village Counsel
  - Ms. Davis, Village Clerk

**3. Meeting Notice Statement**

Village Clerk Davis read the following statement:

In accordance with the Open Public Meeting Act of the State of New Jersey, adequate notice of this meeting has been provided to the official newspapers of the Village, posted on the Village's website and filed in the Office of the Village Clerk indicating that this meeting is being held virtually via Cisco WebEx video conferencing. During a remote meeting, participants, including members of the public may be muted by the host. However, there will be an opportunity for them to participate and speak during the public portion of the meeting where participants will be unmuted at their request. Official action may be taken.

**4. Resolution to go into Executive Session**



A. Matter/ (OPMA Exception)  
Executive Session

- Redevelopment updates (Attorney/Client Privilege)
- Personnel (Personnel)
- Water matter (Attorney/Client Privilege Matter & Contract Negotiation)

Trustee Hilton moved to approve Resolution 2022-119, seconded by Trustee Coalier. All Trustees were in favor and none opposed.

**5. Reconvene into Open Session**

**ROLL CALL**

Village President Collum  
Trustee Brown  
Trustee Coalier  
Trustee Haskins  
Trustee Hartshorn Hilton  
Trustee Jones - Absent  
Trustee Zuckerman  
Mr. Loehner, Village Administrator  
Ms. Doran, Deputy Administrator  
Mr. Rother, Village Counsel - Absent  
Mr. Otis, Village Counsel  
Ms. Davis, Village Clerk

**6. Announcements**

Village Clerk Davis read the following announcements:

A. **Importance of continuing to follow the COVID-19 Emergency Precautions**

We continue to monitor the COVID-19 pandemic situation in South Orange and work closely with the state and county health departments to track cases and coordinate vaccinations and testing.

Essex County offers both vaccinations and testing at the former Sears location at the Livingston Mall, including pediatric boosters for 5 to 11 years old. Current hours are Thursdays and Fridays from 2-7 pm and



Saturdays from 8 am to 2 pm. Pediatric boosters are available by appointment only, visit [EssexCovid.org](https://EssexCovid.org) to schedule an appointment.

You can find this and more information by visiting the [southorange.org](https://southorange.org) website's COVID-19 information page, calling your primary care doctor or New Jersey's toll-free vaccination hotline at 1-855-568-0545.

- B. **Asian American Pacific Islander Heritage Month**  
South Orange Village and our community partners continue to offer an exciting and informative line-up of activities, projects and events that highlight and celebrate the AAPI heritage in our community. Visit [southorange.org](https://southorange.org) for details.
- C. **Pride Month**  
On June 1st we'll be raising the Pride Flag at 6pm in front of 76 South Orange Avenue. This will begin a month of celebrations, movies, parades and more. Visit [southorange.org](https://southorange.org) for details.
- D. **Department of Administration**  
Summer Hours – Beginning in June, the Municipal Offices, Recreation Department and Department of Public Works (DPW) will remain open late on Mondays until 7pm and will close at 1pm on Fridays. A DPW representative will be located in Village Hall on Monday evenings until 7pm. These extended Monday hours will provide residents with more flexibility in conducting business with these municipal departments.
- E. **ArtBender**  
ArtBender is a celebration of creativity and self-expression, happening in and around South Orange, NJ on June 4, 2022 (rain date June 5). Community members are encouraged to gather at "creativity hubs" by starting communal projects in neighborhoods throughout the town. Local businesses are also encouraged to host an arts event. Visit [setonvillage.org](https://setonvillage.org) for more information and a map of the various art projects happening throughout South Orange.

## 7. **Proclamations**

- A. Proclamation Reaffirming the Township of South Orange Village's Commitment To Honor National Gun Violence Awareness Day – June 3, 2022:

President Collum read the proclamation reaffirming the Township of



South Orange Village's commitment to honor National Gun Violence awareness Day to reduce gun violence, to pledge to do all it can to keep firearms out of the wrong hands, to encourage responsible gun ownership, and to support common sense gun violence prevention legislation, consistent with the Second Amendment and to remember all victims and survivors of gun violence, to support local communities' efforts to prevent gun violence, to honor and value human lives, and to declare that we, as a country, must do more to reduce gun violence.

**8. Public Comment**

Village President opened the meeting for public comment:  
There were no questions or comments from the public.

**9. Approval of Minutes**

A. The Village Clerk is requesting the Board's approval of the minutes for the following meeting:

- Regular meeting held on May 9, 2022 (Trustee Coalier and Trustee Zuckerman are ineligible to vote)
- Reorganization meeting held on May 16, 2022 (Trustee Jones is ineligible to vote)

Trustee Hilton moved to approve the minutes for the regular meeting held on May 9, 2022, seconded by Trustee Haskins.

**Roll Call Vote:**

|                   |           |
|-------------------|-----------|
| Trustee Brown     | Yes       |
| Trustee Coalier   | Abstained |
| Trustee Haskins   | Yes       |
| Trustee Hilton    | Yes       |
| Trustee Jones     | Absent    |
| Trustee Zuckerman | Abstained |

Motion carried.

Trustee Brown moved to approve the minutes for the annual reorganization meeting held on May 16, 2022, seconded by Trustee Zuckerman.

**Roll Call Vote:**

|               |     |
|---------------|-----|
| Trustee Brown | Yes |
|---------------|-----|



|                   |        |
|-------------------|--------|
| Trustee Coalier   | Yes    |
| Trustee Haskins   | Yes    |
| Trustee Hilton    | Yes    |
| Trustee Jones     | Absent |
| Trustee Zuckerman | Yes    |

Motion carried.

#### 10. Ordinances for Second Reading

- A. 2022-13 CALENDAR YEAR 2022 MODEL ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)

PUBLIC HEARING: There were no questions or comments from the public.

Trustee Hilton moved to adopt Ordinance 2022-13 for second reading, seconded by Trustee Haskins.

**Roll Call Vote:**

|                   |        |
|-------------------|--------|
| Trustee Brown     | Yes    |
| Trustee Coalier   | Yes    |
| Trustee Haskins   | Yes    |
| Trustee Hilton    | Yes    |
| Trustee Jones     | Absent |
| Trustee Zuckerman | Yes    |

Motion carried.

- B. 2022-14 BOND ORDINANCE PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS IN AND BY THE TOWNSHIP OF SOUTH ORANGE VILLAGE, IN THE COUNTY OF ESSEX, NEW JERSEY, APPROPRIATING \$4,058,780 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$2,854,800 BONDS OR NOTES OF THE VILLAGE TO FINANCE PART OF THE COST THEREOF

PUBLIC HEARING: There were no questions or comments from the public.

Trustee Hilton moved to adopt Ordinance 2022-14 for second reading, seconded by Trustee Haskins.

**Roll Call Vote:**

|                 |     |
|-----------------|-----|
| Trustee Brown   | Yes |
| Trustee Coalier | Yes |
| Trustee Haskins | Yes |



Trustee Hilton            Yes  
Trustee Jones            Absent  
Trustee Zuckerman    Yes  
Motion carried.

## **11. Resolutions for Consent Agenda**

- A. 2022-120 RESOLUTION APPOINTING GREGORY ROMAN AS A FULL-TIME LABORER IN THE DEPARTMENT OF PUBLIC WORKS FOR THE TOWNSHIP OF SOUTH ORANGE VILLAGE
- B. 2022-121 RESOLUTION AUTHORIZING 2022 ESTIMATED THIRD QUARTER TAX BILLS DUE AUGUST 1, 2022
- C. 2022-122 RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWNSHIP OF SOUTH ORANGE VILLAGE AUTHORIZING THE COLLECTION OF MAILING FEES
- D. 2022-123 RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWNSHIP OF SOUTH ORANGE VILLAGE AUTHORIZING ELECTRONIC TAX SALE FOR 2022
- E. 2022-124 RESOLUTION AUTHORIZING THE HIRING OF PART-TIME SEASONAL EMPLOYEES IN THE DEPARTMENT OF RECREATION AND CULTURAL AFFAIRS FOR THE TOWNSHIP OF SOUTH ORANGE VILLAGE
- F. 2022-125 RESOLUTION AUTHORIZING THE PURCHASE OF WATER TREATMENT CHEMICALS THRU VENDOR MAIN POOL AND CHEMICAL COMPANY, INC. UNDER THE MORRIS COUNTY COOPERATIVE PRICING COUNCIL CONTRACT 17, IN THE AMOUNT NOT TO EXCEED \$30,000.00
- G. 2022-126 RESOLUTION AUTHORIZING A CONTRACT AGREEMENT WITH DENVILLE LINE PAINTING, INC. FOR THE TRAFFIC STRIPING OF ROADWAYS UNDER THE MORRIS COUNTY COOPERATIVE PRICING COUNCIL CONTRACT #36 IN THE AMOUNT NOT TO EXCEED \$200,000.00
- H. 2022-127 RESOLUTION AUTHORIZING A CONTRACT AGREEMENT WITH TILCON NEW YORK INC. FOR THE RESURFACING OF CONNETT PLACE, STONE HILL ROAD, AND HARDING DRIVE (TILLOU ROAD TO NORTHERN TERMINUS) UNDER THE MORRIS COUNTY COOPERATIVE PRICING COUNCIL CONTRACT #6 IN THE AMOUNT NOT TO EXCEED \$218,000.00
- I. 2022-128 RESOLUTION STATING THAT THE REQUIREMENTS OF THE NEW JERSEY LOCAL BUDGET LAW (N.J.S.A. 40A:4-1, ET SEQ.) HAVE BEEN SATISFIED AND AUTHORIZING THE 2022 MUNICIPAL BUDGET FOR THE TOWNSHIP OF SOUTH ORANGE VILLAGE TO BE READ BY TITLE ONLY



J. 2022-129 RESOLUTION SETTING 2022 SALARIES FOR CERTAIN NON-UNION AND SUPERVISORY PERSONNEL

Trustee Hilton moved to adopt Resolutions 2022-120 through 2022-129, seconded by Trustee Brown.

**Roll Call Vote:**

|                   |        |
|-------------------|--------|
| Trustee Brown     | Yes    |
| Trustee Coalier   | Yes    |
| Trustee Haskins   | Yes    |
| Trustee Hilton    | Yes    |
| Trustee Jones     | Absent |
| Trustee Zuckerman | Yes    |

Motion carried.

**12. Resolution for Separate Action**

A. 2022-130 RESOLUTION ADOPTING THE 2022 MUNICIPAL BUDGET  
RESOLUTION FOR THE TOWNSHIP OF SOUTH ORANGE VILLAGE

PUBLIC HEARING: Robert Sandow resident of South Orange and Chair of the Citizens Budget Advisory Committee (CBAC) of the past 9 years. Mr. Sandow discussed the role of the CBAC, details of the budget and recommendations that were made to the Administration.

Trustee Hilton stated she appreciated all the work, time and effort of the CBAC and believed that it is a responsible budget that was carefully worked on.

President Collum also thanked the CBAC and briefly discussed the details of the budget and the reason for the increase. Chris Battaglia Village's CFO discussed the Fund Balance Policy and State Aid.

Trustee Hilton moved to adopt Resolution 2022-130, seconded by Trustee Zuckerman.

**Roll Call Vote:**

|                   |        |
|-------------------|--------|
| Trustee Brown     | Yes    |
| Trustee Coalier   | Yes    |
| Trustee Haskins   | Yes    |
| Trustee Hilton    | Yes    |
| Trustee Jones     | Absent |
| Trustee Zuckerman | Yes    |



Motion carried.

**13. Board of Health**

- A. Recess the meeting of Board of Trustees and convene as the Board of Health.

Trustee Coalier moved to recess the Board of Trustees and convene as the Board of Health, seconded by Trustee Haskins. All members were in favor and none opposed.

Roll Call:

Board Member Brown  
Board Member Collum  
Board Member Haskins  
Board Member Hartshorn Hilton  
Board Member Jones  
Board Member Zuckerman  
Board President Coalier

President Coalier stated the board members have been provided with the monthly report for May 2022 from John M. Festa, M.A., Health Officer.

President Coalier announced the retirement of Mr. Festa effective June 3, 2022. All the board members thanked Mr. Festa for all his hard work throughout the years he has serviced South Orange especially during the Covid Pandemic and mentioned he will be missed. Mr. Festa thanked the governing body and administration for their kind words.

Mr. Festa discussed his monthly report and gave an update on covid cases.

There being no further discussion, Mr. Brown moved to adjourn as the Board of Health and reconvene as the Board of Trustees, seconded by Mr. Zuckerman. All members were in favor. President Coalier adjourned the Board of Health at approximately 8:12 pm.

**Reconvened as Board of Trustees and all members are still present**

**14. Approval of Bills**



- A. Trustee Hartshorn Hilton, Chair of the Finance and Capital Projects Committee presents the Bills List audited by the Village Treasurer dated May 23, 2022. The Board of Trustees has been provided with a copy of the Bills List prior to the meeting for examination.

2022-131 RESOLUTION AUTHORIZING PAYMENT OF BILLS AND THE ISSUANCE OF CHECKS FOR THE PERIOD THROUGH MAY 23, 2022 IN THE TOTAL AMOUNT OF \$10,547,221.94

Trustee Hilton moved to adopt Resolution 2022-131, seconded by Trustee Brown.

**Roll Call Vote:**

|                   |        |
|-------------------|--------|
| Trustee Brown     | Yes    |
| Trustee Coallier  | Yes    |
| Trustee Haskins   | Yes    |
| Trustee Hilton    | Yes    |
| Trustee Jones     | Absent |
| Trustee Zuckerman | Yes    |

Motion carried.

**15. Village President Report**

There was no report.

**16. Village Administrator Report**

Mr. Loehner discussed the Summer hours for the Village Offices, working with the State on the Fire Merger effective July 1<sup>st</sup>, River Greenway project moving forward and working with the departments on the transition of his departure.

**17. Village Counsel Report**

There was no report.

**18. Trustee Reports**

- A. Trustee Brown briefly discussed the Baird project moving along and there will be lots new things to celebrate at the Baird.

**B. Trustee Coallier**

- Community Care & Justice – The Director and Outreach Team was at the Undercover Music Festival and had a great time. Trustee Coallier discussed CC&J's referral numbers and they



are working on getting more funding.

- C. Trustee Haskins – There was no report.
- D. Trustee Hartshorn Hilton – There was no report.
- E. Trustee Jones - Absent
- F. Trustee Zuckerman – There is a ribbon cutting ceremony scheduled for Wednesday, May 25<sup>th</sup>, to celebrate the completion of the renovations.

**19. Public Comment**

Village President opened the meeting for public comment:  
There were no questions or comments from the public.

**20. New Business**

President Collum shared that she tested positive for Covid this past week and encouraged residents to get tested. She also discussed a verbal vicious attack on one of the Village's Employees and denounced any type of racism. President Collum has consultant with the Village's Attorney and Police Department more details will be shared at the next meeting.

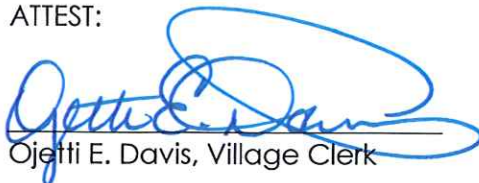
**21. Adjournment**

There being no further discussion, President Collum adjourned the meeting at approximately 8:27pm, and announced the next meeting is scheduled for Monday, June 13, 2022.

**\*These minutes are a summary and the actual statements can be found on the video located on the Village's website at the following link:**

**<https://southorangetwpnj.civicclerk.com/Web/Player.aspx?id=578&key=-1&mod=-1&mk=-1&nov=0>**

ATTEST:

  
Ojetta E. Davis, Village Clerk

TOWNSHIP OF SOUTHORANGEVILLAGE

  
Sheena C. Collum, Village President