

SOUTH ORANGE VILLAGE
Municipal Offices
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BOARD OF TRUSTEES REGULAR BOARD MEETING MINUTES

Monday, April 25, 2022 - 7:00 PM
Virtual Webex Meeting

To access information on how to use WebEx to join the meeting, please click on the following link: <https://www.southorange.org/800/WebEx-FAQs>

ORDER OF BUSINESS

1. Call Meeting to Order

2. Roll Call

Village President Collum
Trustee Brown
Trustee Coalier
Trustee Haskins
Trustee Hartshorn Hilton
Trustee Jones
Trustee Zuckerman
Mr. Loehner, Village Administrator
Ms. Doran, Deputy Village Administrator
Mr. Rother, Village Counsel - ABSENT
Mr. Otis, Village Counsel
Ms. Davis, Village Clerk

3. Meeting Notice Statement

Village Clerk Davis read the following statement:

In accordance with the Open Public Meeting Act of the State of New Jersey, adequate notice of this meeting has been provided to the official newspapers of the Village, posted on the Village's website and filed in the Office of the Village Clerk indicating that this meeting is being held virtually via Cisco WebEx video conferencing. During a remote meeting, participants, including members of the public may be muted by the host. However, there will be an opportunity for them to participate and speak during the public portion of the meeting where participants will be unmuted at their request. Official action may be taken.

4. Resolution to go into Executive Session



2022-067 Resolution Authorizing an Executive Session at the April 25, 2022,
Regular Meeting of the Board of Trustees

A. Matter/ (OPMA Exception)
Executive Session

- Fire Department (Attorney/Client Privilege Matter)
- Redevelopment Updates (Contract Negotiation, Attorney/Client Privilege Matter)
- Affordable Housing (Attorney/Client Privilege Matter)
- Budget (Attorney/Client Privilege Matter)

Trustee Coalier moved to approve Resolution 2022-067,
seconded by Trustee Brown. All members were in favor and
none opposed.

5. **Reconvene into Open Session**

ROLL CALL

Village President Collum
Trustee Brown
Trustee Coalier
Trustee Haskins
Trustee Hartshorn Hilton
Trustee Jones
Trustee Zuckerman
Mr. Loehner, Village Administrator
Ms. Doran, Deputy Administrator
Mr. Rother, Village Counsel -ABSENT
Mr. Otis, Village Counsel
Ms. Davis, Village Clerk

6. **Announcements**

President Collum read the following announcements:

A. **Importance of continuing to follow the COVID-19 Emergency
Precautions**

We continue to monitor the COVID-19 pandemic situation in South
Orange and work closely with the state and county health
departments to track cases and coordinate vaccinations and
testing.



Essex County continues to offer both vaccinations and testing at the Kmart location in West Orange and the Essex County Employee Parking Deck in Newark. Current hours are Thursdays and Fridays from 2-7 pm and Saturdays from 8 am to 2 pm. The sites are closed on Sunday, Monday, Tuesday and Wednesday.

You can find this and more information by visiting the southorange.org website's COVID-19 information page, calling your primary care doctor or New Jersey's toll-free vaccination hotline at 1-855-568-0545.

B. **Water Department**

The Low Income Home Water Assistance Program

The Department of Community Affairs has announced a new Low Income Home Water Assistance Program (LIHWAP). This is a federally funded program designed to help low-income households reduce the balances they have on their residential water and wastewater bills. Eligibility and application details can be found in the newsfeed on our website, southorange.org.

C. **Autism Awareness Month**

April is Autism Awareness Month and the South Orange Police PBA and SOA Local 12 are selling limited edition police autism patches to help benefit Nassan's Place, a local non-profit organization. Patches can be ordered online and picked up at either the South Orange Police Department, Kitchen a la Mode or Town Hall Deli! Cash purchases can also be made in person at SOPD headquarters, see southorange.org for more information. To learn more about Nassan's place, visit nassansplace.org.

D. **River Day is Good, Clean, Fun!**

Annual River Clean Up Returns for its 11th Year Sunday May 1st

South Orange, NJ (April 1, 2022) If you've put on boots and waded in, had a student at the Middle School, or spent time in Meadowland Park before, you know the east branch of the Rahway River runs right through the heart of South Orange, literally and figuratively. Sadly, you probably also know how quickly trash from our disposable lifestyle builds up along the banks and in the river itself. But for 11 years, members of the community have gathered together on the first Sunday in May to remove that trash, celebrate and learn about the river, and enjoy time outdoors with friends and family.



River Day started in 2011 and grew steadily in number of participants, events, and amount of trash removed, until COVID brought that to a halt in 2020. While COVID restrictions have curtailed some of the traditions of music, food, and educational activities, they could not stop the die-hard volunteers from returning last year to mark River Day's return and 10th anniversary. In 2022, as we ease into the new normal, we are glad to announce the return of a favorite: River Curriculum Exhibits by the student scientists of South Orange Middle School!

Check in on Sunday, May 1st, 2022, from 11 a.m.-3 p.m. (Rain Date May 8th) at the Skate House by the pond in Meadowland Park (off Mead St.) in South Orange. Pre-registration for River Day can be done in advance on the website. For updates, follow the SOEC on Facebook or Instagram @sogreenteam or our website at <https://sogreenteam.wordpress.com/>

E. **Tax Department - COVID-19 RATEPAYER RELIEF MEASURES**
INSTALLMENT PLAN AVAILABILITY

The Village is now offering an installment plan to residents for any sewer arrearages that accrued between March 9, 2020 and March 15, 2022. The payment plan will include the total amount of prior year delinquent sewer charges with interest beginning on March 15, 2022.

For more information, please refer to the Village website or contact the Tax Collector's office directly. The deadline for establishing an installment plan is May 20, 2022.

F. **National Library Week!**

Did you know that April 3rd - 9th was National Library Week where we celebrate our libraries, library workers' contributions and promote library use and support? Another way for you to support the South Orange Public Library this month is to take part in their Mother's Day Jewelry Sale sponsored by the Friends of the South Orange Public Library. It will take place on Saturday April 30, 2022, 1-5pm, and Sunday May 1, 1-4pm, in the South Orange Public Library. All jewelry donated and the sale proceeds will fund Library services for the South Orange community. Cash, credit cards, and debit cards accepted. Face masks required. Bring a friend!

G. **SOMA Celebrates Older Americans Month 2022 - Age My Way!**

Each year in May, we celebrate Older Americans Month and the many contributions older Americans make to our community. Older



adults play vital, positive roles – as family members, friends, mentors, volunteers, civic leaders, members of the workforce, and more. In celebration, we honor the memories and service of notable older adults who dedicated their time and talents to the betterment of our community. This year we will introduce the Nan Samons Memorial Community Service and Leadership Award honoring Nan's legacy of community engagement. Each year beginning in 2023 an award winner will be selected who exemplifies the spirit of community building and leadership.

In May, we will also engage current older residents who continue to thrive and impact our community in positive ways by focusing on physical and emotional well-being. Opportunities to collaborate with older adults and other generations this month include environmental walks in local parks, a hike in the reservation, a meditation walk, learning sessions on home decluttering and using your smartphone, a Seton Hall walking tour, our annual Repair Café, and a luncheon to celebrate our older residents. We also plan to launch new programming in May that will deepen connections between older residents and younger generations.

For details and more information, visit the SOMA Two Towns for All Ages website, somatwotownsforallages.org or call the office at 973-558-0863.

7. Presentation

- A. Village Spotlight - Friends of the South Orange Public Library: Trustee Jones and the Community Relation Committee presented this quarter's Village Spotlight to Friends of the South Orange Public Library. The Friends of the South Orange Public Library have supported the Library since 2006. The following members of the Friends of the South Orange Public Library were present at this meeting: Kathie Abrams, Pamela Bristah and their former board president Tonia Moore. Ms Abrams thanked the Community Relation Committee and the Board of Trustees for this recognition and they were honored to be in the Village Spotlight.

8. Proclamation

- A. Proclamation Celebrating Older Americans Month 2022
Trustee Hilton read the Proclamation Celebrating Older Americans



Month that urges every resident to recognize the contributions of our older citizens, help to create an inclusive society, and join efforts to support older Americans' choices about how they age in their communities.

9. Public Comment

Village President opened the meeting for public comment:
There were no comments from the public.

10. Approval of Minutes

A. The Village Clerk is requesting the Board's approval of the minutes for the following meeting:

- Regular meeting held on April 11, 2022 (All Trustees are eligible to vote)

Trustee Hilton moved to approve the minutes of the regular meeting held on April 11, 2022, seconded by Trustee Jones.

Roll Call Vote:

Trustee Brown	Yes
Trustee Coalier	Yes
Trustee Haskins	Yes
Trustee Hilton	Yes
Trustee Jones	Yes
Trustee Zuckerman	Yes
Motion Carried.	

11. Ordinances for First Reading

A. 2022-13 CALENDAR YEAR 2022 MODEL ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)

Trustee Hilton moved to adopt Ordinance 2022-13 for first reading, seconded by Trustee Zuckerman.

Roll Call Vote:

Trustee Brown	Yes
Trustee Coalier	Yes
Trustee Haskins	Yes
Trustee Hilton	Yes



Trustee Jones Yes
Trustee Zuckerman Yes
Motion Carried.

- B. 2022-14 BOND ORDINANCE PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS IN AND BY THE TOWNSHIP OF SOUTH ORANGE VILLAGE, IN THE COUNTY OF ESSEX, NEW JERSEY, APPROPRIATING \$4,058,780 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$2,854,800 BONDS OR NOTES OF THE VILLAGE TO FINANCE PART OF THE COST THEREOF

Trustee Hilton moved to adopt Ordinance 2022-14 for first reading, seconded by Trustee Zuckerman.

Roll Call Vote:

Trustee Brown Yes
Trustee Coalier Yes
Trustee Haskins Yes
Trustee Hilton Yes
Trustee Jones Yes
Trustee Zuckerman Yes
Motion Carried.

Trustee Jones moved that the Public Hearing for Ordinances 2022-13 and 2022-14 shall be at the Board of Trustees meeting on Monday, May 23, 2022 beginning at 7:00 PM. On this date, the Board may take further action. The Village Clerk is directed to see that the Ordinances are published in the Official Newspaper and posted in an open place in the Municipal Offices. The motion was seconded by Trustee Zuckerman. All members were in favor and none opposed.

12. Ordinance for Second Reading

- A. 2022-06 AN ORDINANCE OF THE TOWNSHIP OF SOUTH ORANGE VILLAGE IN ESSEX COUNTY, NEW JERSEY TO CREATE CHAPTER 187 OF THE CODE TO CALM, LIMIT AND REGULATE THE USE OF LEAF BLOWERS

Trustees Haskins mentioned they have worked on the ordinance for several months along with the Environmental Commission and appreciates all the input received from the residents. He believes the Ordinance is at a good balance and off to a good start as gas



powered leaf blowers are a quality of life, public health and environment issue with a combination of noise, pollution and frequency of use.

PUBLIC HEARING:

There were many members of the public that made comments in favor of the Ordinance due to concerns with air pollution and noise. Also, there were some members of the public that expressed concerns pertaining to penalty fees, time restrictions and the cost to the landscapers and homeowners.

Trustee Haskins moved to adopt Ordinance 2022-06 for second reading, seconded by Trustee Hilton.

Roll Call Vote:

Trustee Brown	No
Trustee Coalier	Yes
Trustee Haskins	Yes
Trustee Hilton	Yes
Trustee Jones	No
Trustee Zuckerman	Yes
Motion Carried.	

13. Resolutions for Consent Agenda

2022-068 RESOLUTION AUTHORIZING VILLAGE COUNSEL TO ACQUIRE A PARKING LOT ADJACENT TO AFFORDALBE HOUSING TO BE CONSTRUCTED ON WEST THIRD STREET.

Resolution 2022-068 was pulled for separate action and President Collum recused from this matter and Trustee Hilton Chaired this portion of the meeting:

Trustee Jones moved to adopt Resolutions 2022-068, seconded by Trustee Zuckerman.

Roll Call Vote:

Trustee Brown	Yes
Trustee Coalier	Yes
Trustee Haskins	Yes
Trustee Hilton	Yes
Trustee Jones	Yes
Trustee Zuckerman	Yes
Motion Carried.	



President Collum returned to the meeting

2022-069 RESOLUTION APPROVING THE HIRING OF PART-TIME, SEASONAL EMPLOYEE IN THE DEPARTMENT OF PUBLIC WORKS FOR THE TOWNSHIP OF SOUTH ORANGE VILLAGE

2022-070 RESOLUTION AMENDING PROPOSAL OF ATKIN OLSHIN SCHADE ARCHITECTS FOR ARCHITECTURAL/ENGINEERING SERVICES/CONTRACT ADMINISTRATION FOR THE CONNETT BUILDING EXTERIOR IN AN AMOUNT NOT TO EXCEED \$3,000.00

2022-071 RESOLUTION REJECTING ALL PROPOSALS RECEIVED FOR THE 2022 PAVEMENT/MANAGEMENT PROGRAM AND AUTHORIZING THE RE-ADVERTISEMENT OF THE BID

2022-072 RESOLUTION AUTHORIZING CHANGE ORDER #15 - FOR FRANKOSKI CONSTRUCTION COMPANY FOR INCREASE TO REMOVE PLASTER CEILINGS IN VARIOUS ROOMS AND CORRIDORS OF \$53,936.25 TO THE ORIGINAL CONTRACT AMOUNT

2022-073 RESOLUTION AUTHORIZING CHANGE ORDER #16 - FOR FRANKOSKI CONSTRUCTION COMPANY FOR INCREASE TO INSTALL NEW STEEL COLUMNS OF \$6,256.60 TO THE ORIGINAL CONTRACT AMOUNT

2022-074 RESOLUTION AUTHORIZING CHANGE ORDER #17 - FOR FRANKOSKI CONSTRUCTION COMPANY FOR A DECREASE FOR ELIMINATING WET TAP IN THE STREET, REMOVING ELECTRICAL CONDUITS & ELIMINATING DIVIDER CURTAINS OF \$13,594.00 TO THE ORIGINAL CONTRACT AMOUNT

2022-075 RESOLUTION REJECTING ALL PROPOSALS RECEIVED FOR THE 2022 STORM DRAIN SYSTEM VIDEO INSPECTION AND AUTHORIZING THE RE-ADVERTISEMENT OF THE BID

2022-076 RESOLUTION AUTHORIZING AND RATIFYING THE HIRING OF PART-TIME CROSSING GUARD FOR THE SOUTH ORANGE POLICE DEPARTMENT

2022-077 RESOLUTION AUTHORIZING A CONTRACT AGREEMENT WITH SAM TELL COMPANIES UNDER THE HUNTERDON COUNTY EDUCATIONAL SERVICES COMMISSION COOPERATIVE PURCHASING PROGRAM FOOD SERVICE SUPPLIES AND EQUIPMENT #HCESC-Cat-20-09 FOR APPLIANCES FOR RENOVATED BAIRD COMMUNITY CENTER IN AN AMOUNT NOT TO EXCEED \$23,101.60

Trustee Hilton moved to adopt Resolutions 2022-069 through 2022-077,



seconded by Trustee Haskins.

Roll Call Vote:

Trustee Brown	Yes
Trustee Coalier	Yes
Trustee Haskins	Yes
Trustee Hilton	Yes
Trustee Jones	Yes
Trustee Zuckerman	Yes
Motion Carried.	

14. Resolution for Separate Action

A. 2022-078 SELF-EXAMINATION OF BUDGET RESOLUTION - INTRODUCTION

• **2022 MUNICIPAL BUDGET PRESENTATION:**

Mr. Loehner Village Administrator presented the 2022 Municipal Budget. The Budget will be on for adoption at the May 23rd meeting. Mr. Loehner discussed the following budget items:

- Vision
- Budget Planning Objectives
- Village Priorities – Budget Implications
- Fiscal Responsibility
- Fund Balance Utilization
- Tropical Storm Ida
- Where does your tax dollars go
- FY'22 Budget Realities
- FY"22 Budget Highlights
- Where does local revenue come from
- How your money is spent
- Annual Municipal Tax Levy
- 2022 Capital Budget Highlights
- Future Budget

The Budget Presentation will be posted on the Village's website.

President Collum highlighted some of the special initiatives of the Trustees. In response to board questions, Mr. Loehner and Chris Battaglia Village's CFO briefly explained the fiscal 2022, reason the budget is in April, future grants, department increases and debt management. President Collum announcement they will hold a



budget workshop at the May 16th Annual Organization meeting being that there is no election this year.

Trustee Hilton moved to adopt Resolutions 2022-078, seconded by Trustee Brown.

Roll Call Vote:

Trustee Brown	Yes
Trustee Coalier	Yes
Trustee Haskins	Yes
Trustee Hilton	Yes
Trustee Jones	Yes
Trustee Zuckerman	Yes
Motion Carried.	

15. Board of Health

- A. Recess the meeting of Board of Trustees and convene as the Board of Health.

Trustee Coalier moved to recess the meeting of Board of Trustees and convene as the Board of Health, seconded by Trustee Zuckerman. All members were in favor.

Roll Call:

Board Member Brown
Board Member Collum
Board Member Haskins
Board Member Hartshorn Hilton
Board Member Jones
Board Member Zuckerman
Board President Coalier

President Coalier mentioned the board members had been provided with the monthly report for April 2022 from John M. Festa, M.A., Health Officer. Mr. Festa briefly discussed his report and gave a break down on number of positive and negative covid cases and vaccinations. In response to board questions, Mr. Festa discussed the Health Fair in September, at home covid test and St. Hubert's investigation of a hoarder issues at a resident's property.

There being no further discussion, Ms. Collum moved to adjourn as the Board of Health and reconvene as the Board of Trustees, seconded by Ms. Jones. All members were in favor. President Coalier



adjourned the Board of Health at approximately 9:01 pm.

Reconvened as Board of Trustees and all members are still present

16. Approval of Bills

- A. Trustee Hartshorn Hilton, Chair of the Finance and Capital Projects Committee presents the Bills List audited by the Village Treasurer dated April 25, 2022. The Board of Trustees has been provided with a copy of the Bills List prior to the meeting for examination.

2022-079 RESOLUTION AUTHORIZING PAYMENT OF BILLS AND THE ISSUANCE OF CHECKS FOR THE PERIOD THROUGH APRIL 25, 2022 IN THE TOTAL AMOUNT OF \$3,013,857.05

Trustee Hilton moved to adopt Resolutions 2022-079, seconded by Trustee Zuckerman.

Roll Call Vote:

Trustee Brown	Yes
Trustee Coalier	Yes
Trustee Haskins	Yes
Trustee Hilton	Yes
Trustee Jones	Yes
Trustee Zuckerman	Yes

Motion Carried.

17. Village President Report

President Collum deferred her report to the next meeting.

18. Village Administrator Report

There was no report.

19. Village Counsel Report

There was no report.

20. Trustee Reports

- A. Trustee Brown
There was no report.
- B. **Trustee Coalier**



- Community Care & Justice – They have done workshops on trauma, 2 Police Department training on mental health awareness and 2 Columbia High School workshops on the topic "Failures Are Not Fatal". Currently, CC&J have received 290 referrals from the Police Department, South Orange Rescue Squad and Seton Hall University. Also, Trustee Coalier submitted a Grant to Congressman Donald Payne's office for help with leadership development and potentially summer jobs program for the youth.

C. **Trustee Haskins**

- River Day – Hope's to see all the resident's come out on May 1st at 11am – 3pm; rain date May 8th

D. Trustee Hartshorn Hilton
There was no report.

E. **Trustee Jones**

- Seton Village - Italian Center, NPP Grant – Thanked everyone that came out to last week meeting and there will be a second meeting coming. The NPP Coordinator will be launching a newsletter and updating the website.
- Arts and Cultural Affairs Committee – Trustee Jones and Trustee Haskins had a committee meeting last month and there were a few people interested but they will be sending out another email to see if anyone else is interested.

F. Trustee Zuckerman
There was no report.

21. **Public Comment**

Village President opened the meeting for public comment:
There were no comments from the public.

22. **New Business**

There was no new business.

23. **Adjournment**

There being no further discussion, President Collum adjourned the meeting at approximately 10:20 pm, and announced the next regular scheduled



meeting is Monday, May 9, 2022.

***These minutes are a summary and the actual statements can be found on the video located on the Village's website at the following link:**

<https://southorangenj.civicclerk.com/Web/Player.aspx?id=498&key=-1&mod=-1&mk=-1&nov=01&mod=-1&mk=-1&nov=0>

ATTEST:

TOWNSHIP OF SOUTHORANGEVILLAGE


Ojetti E. Davis, Village Clerk


Sheena C. Collum, Village President